

Specifications for load files for the Community Education and Training Management Information System (CETMIS)

Version: Draft 20170124

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1 Purpose

The Community Education and Training Management Information System (CETMIS) is a unit record based information system that stores and maintains unit records of Community Education and Training College (CET) data related to centres and their satellites, programmes, subjects, staff, and learners. The data content of CETMIS is primarily maintained and supplied by CET Colleges. The CET Colleges create electronic data submission files in standard formats and transmit them to the Department of Higher Education and Training (DHET) to be loaded into CETMIS.

The purpose of this specification is to provide CET Colleges with a description of the standard layout, content and business rules for the submission of data to CETMIS.

2 Scope and applicability of the standard

This standard applies to all CET Colleges.

3 General information

3.1 Data submission file formats

The file format for all CETMIS data submission files is fixed length record ASCII files. In other words each record in a file takes up the same amount of space as all of the other records in the same file, regardless of how many characters are in each field. Each record must be terminated by a Microsoft compatible end of line character (CR+LF).

3.2 Frequency of submissions

The requirements in regard to how often the DHET requires CET Colleges to submit to CETMIS can be found at the following link by clicking on the 'CETMIS submission schedule' link:

<https://webapps.dhet.gov.za/COMMUNIS.aspx>

3.3 Transmission of submission

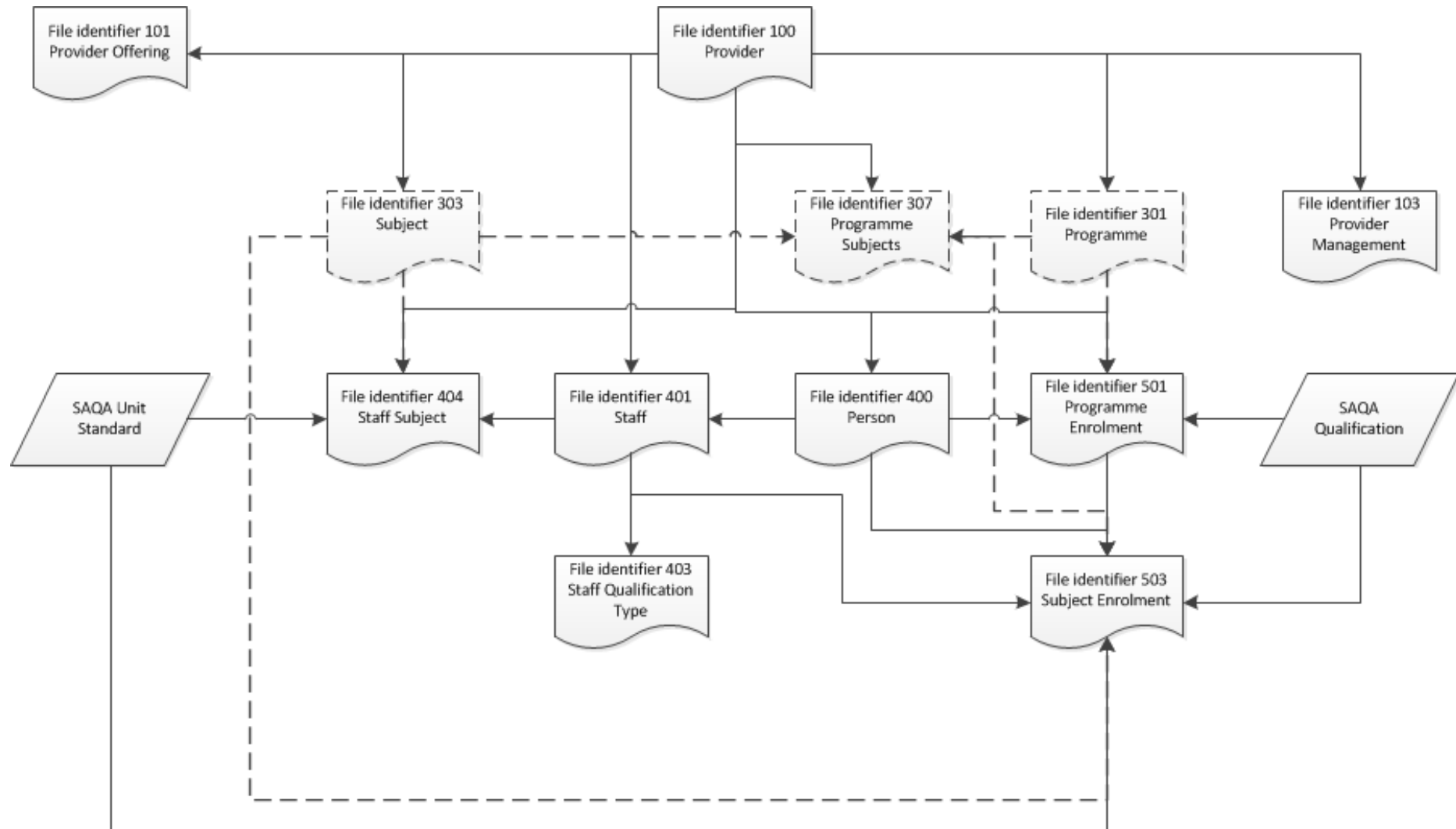
All data submissions must be validated using the data validation utility that is distributed to all CET Colleges by the Department of Higher Education and Training (DHET). The DHET data validation utility will prepare the data submission in a predetermined format as required for loading into the CETMIS system if the data submission conforms to the minimum data requirements as defined in this document. Thereafter the data validation utility will allow the user to submit the data submission to the CETMIS.

The DHET will not accept any CETMIS data submission that have not been validated and transmitted to CETMIS using the DHET data validation utility.

3.4 Use of the term ETQE

This document makes use of the acronym ETQE (Education and Training Quality Entity), which within the scope of this document replaces the acronym ETQA (Education and Training Quality Assurance body) which is no longer an official acronym (since 2012). The term is used to denote a Quality Council (QC) or its delegates, as recorded on the National Learners' Records Database (NLRD), and it is acknowledged that this is not an official term.

4 File dependencies



5 Data submission files

5.1 Provider

File code 100

File naming standard

[Code]_0005_100_v001_YYYYMMDD.dat where:

- [Code] is a combination of the submitting CET College's Provider Code and ETQE Identifier in the format [Provider_Code]_[ETQE Identifier]. ETQE Identifier for Umalusi for example is UMAL.
- 0005 indicates that the recipient information system to which this data will be submitted is CETMIS.
- v001 indicates that the submission has been extracted in accordance with version 1 of this specification
- YYYYMMDD represents the date on which the data submission was created.
- .dat is the file extension

Description

This file describes the CET College and the related satellites of the College.

This file is a modified version of the National Learners' Records Database (NLRD) File Number 21.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements: Submission of this file is mandatory.

File record length: The length of each record must be exactly 904.

File fields

| Field Name | Provider_Code | Field Number | 1 |
|---|---------------|---------------------|----|
| Start Position | 1 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:._- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • The value in this field must be unique • The combination Provider_Code and Provider_ETQE_Id must be valid. The combination of Provider_Code and Provider_ETQE_Id must be registered on the recipient system and at the relevant Quality Council | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |

| Field Name | Provider_ETQE_Id | Field Number | 2 |
|-----------------------|------------------|---------------------|----|
| Start Position | 21 | Field Length | 10 |

| | | | |
|---|------------------|---------------------|---|
| Field Name | Provider_ETQE_Id | Field Number | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler01 | Field Number | 3 |
| Start Position | 31 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|---------------|---------------------|----|
| Field Name | Provider_Name | Field Number | 4 |
| Start Position | 41 | Field Length | 70 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:;_'" | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – May not contain duplicated values once characters like PTY,LTD,CC , CC,.,&,+ , AND ,T/A,BK,LIMITED, CK,_,),(have been stripped from the value | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Provider_Type_Id | Field Number | 5 |
| Start Position | 111 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_Type_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------------------|---------------------|----|
| Field Name | Provider_Postal_Address_1 | Field Number | 6 |
| Start Position | 121 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided | | | |

| | | | |
|--|---------------------------|---------------------|---|
| Field Name | Provider_Postal_Address_1 | Field Number | 6 |
| <ul style="list-style-type: none"> Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ - 1234567890#&()/\:\:_' , | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – The field may not contain a value that contains only numbers | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters %ZZZ% or %XXX% or %ADDRES% | | | |

| | | | |
|--|---------------------------|---------------------|----|
| Field Name | Provider_Postal_Address_2 | Field Number | 7 |
| Start Position | 171 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ - 1234567890#&()/\:\:_' , | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – The field may not contain a value that contains only numbers | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters %ZZZ% or %XXX% or %ADDRES% | | | |

| | | | |
|--|---------------------------|---------------------|----|
| Field Name | Provider_Postal_Address_3 | Field Number | 8 |
| Start Position | 221 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ - 1234567890#&()/\:\:_' , | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – The field may not contain a value that contains only numbers Field may not have 4 consecutive numbers embedded in it | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters %ZZZ% or %XXX% or %ADDRES% | | | |

| | | | |
|--|------------------------------|---------------------|---|
| Field Name | Provider_Postal_Address_Code | Field Number | 9 |
| Start Position | 271 | Field Length | 4 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890 | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Length of field must be exactly 4 characters | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|-------------------|-----------------------|---------------------|----|
| Field Name | Provider_Phone_Number | Field Number | 10 |
|-------------------|-----------------------|---------------------|----|

| | | | |
|---|-----------------------|---------------------|----|
| Field Name | Provider_Phone_Number | Field Number | 10 |
| Start Position | 275 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890 ()/- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------------|---------------------|----|
| Field Name | Provider_Fax_Number | Field Number | 11 |
| Start Position | 295 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890 ()/- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler02 | Field Number | 12 |
| Start Position | 315 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-----------------------|---------------------|----|
| Field Name | Provider_Contact_Name | Field Number | 13 |
| Start Position | 335 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ' - | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or 0 or TEST or %ONTBREEK% or NIL or - or – | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters NA or U or NONE or GEEN | | | |

| | | | |
|---|--------------------------------|---------------------|----|
| Field Name | Provider_Contact_Email_Address | Field Number | 14 |
| Start Position | 385 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided | | | |

| | | | |
|--|--------------------------------|---------------------|----|
| Field Name | Provider_Contact_Email_Address | Field Number | 14 |
| <ul style="list-style-type: none"> Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890_.<>-@ | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – Field must contain the @ character | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------------------|---------------------|----|
| Field Name | Provider_Contact_Phone_Number | Field Number | 15 |
| Start Position | 435 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890 ()/- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|------------------------------|---------------------|----|
| Field Name | Provider_Contact_Cell_Number | Field Number | 16 |
| Start Position | 455 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890 ()- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler03 | Field Number | 17 |
| Start Position | 475 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------------|---------------------|----|
| Field Name | Provider_Start_Date | Field Number | 18 |
| Start Position | 495 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |

| | | | |
|---|---------------------|---------------------|----|
| Field Name | Provider_Start_Date | Field Number | 18 |
| <ul style="list-style-type: none"> Provider_Start_Date may not be greater than Provider_End_Date Field may not have a value greater than today's date | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|-------------------|---------------------|----|
| Field Name | Provider_End_Date | Field Number | 19 |
| Start Position | 503 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler04 | Field Number | 20 |
| Start Position | 511 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------|---------------------|----|
| Field Name | Provider_Class_Id | Field Number | 21 |
| Start Position | 531 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_Class_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------------|---------------------|----|
| Field Name | Provider_Status_Id | Field Number | 22 |
| Start Position | 541 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_Status_Id If Provider_Status_Id has a value of 513 then Provider_End_Date may not be blank If Provider_Status_Id does not have a value of 513 then Provider_End_Date must be blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|---------------|---------------------|----|
| Field Name | Province_Code | Field Number | 23 |
| Start Position | 551 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_,'- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Province_Code Field must have a value of X if Country_Code does not have a value of ZA and field may not have a value of X if Country_Code has a value of ZA | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|--------------|---------------------|----|
| Field Name | Country_Code | Field Number | 24 |
| Start Position | 553 | Field Length | 4 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_,'- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Country_Code | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|-----------------|---------------------|----|
| Field Name | Latitude_Degree | Field Number | 25 |
| Start Position | 557 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> If a value is provided for Latitude_Degree or Latitude_Minutes or Latitude_Seconds then a value must be for Latitude_Degree and Latitude_Minutes and Latitude_Seconds If a value is provided for Latitude_Degree and related fields then a value must be provided for Longitude_Degree and related fields Field must be a negative value, may not be greater than -22 and may not have a value less than -35 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Latitude_Minutes | Field Number | 26 |
| Start Position | 560 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Value must have a length of exactly 2 (leading zeros) and may not be greater than 59 | | | |
| Business Rules (informational) | | | |

| | | | |
|--|------------------|---------------------|----|
| Field Name | Latitude_Minutes | Field Number | 26 |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Latitude_Seconds | Field Number | 27 |
| Start Position | 562 | Field Length | 6 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890. | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Value must have a length of exactly 6 (nn.nnn) and may not be greater than 59.999 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Longitude_Degree | Field Number | 28 |
| Start Position | 568 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> If a value is provided for Longitude_Degree and related fields then a value must be provided for Latitude_Degree and related fields If a value is provided for Longitude_Degree or Longitude_Minutes or Longitude_Seconds then a value must be for Longitude_Degree, Longitude_Minutes and Longitude_Seconds Value may not be greater than 33 and may not have a value less than 16 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------|---------------------|----|
| Field Name | Longitude_Minutes | Field Number | 29 |
| Start Position | 570 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Value must have a length of exactly 2 (leading zeros) and may not be greater than 59 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------|---------------------|----|
| Field Name | Longitude_Seconds | Field Number | 30 |
| Start Position | 572 | Field Length | 6 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890. | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Value must have a length of exactly 6 (nn.nnn) and may not be greater than 59.999 | | | |
| Business Rules (informational) | | | |

| | | | |
|--|-------------------|---------------------|----|
| Field Name | Longitude_Seconds | Field Number | 30 |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-----------------------------|---------------------|----|
| Field Name | Provider_Physical_Address_1 | Field Number | 31 |
| Start Position | 578 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ - 1234567890#&()/\;:_'\, | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – The field may not contain a value that contains only numbers | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters %ZZZ% or %XXX% or %ADDRES% | | | |

| | | | |
|---|-----------------------------|---------------------|----|
| Field Name | Provider_Physical_Address_2 | Field Number | 32 |
| Start Position | 628 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ - 1234567890#&()/\;:_'\, | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – The field may not contain a value that contains only numbers | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters %ZZZ% or %XXX% or %ADDRES% | | | |

| | | | |
|---|-----------------------------|---------------------|----|
| Field Name | Provider_Physical_Address_3 | Field Number | 33 |
| Start Position | 678 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ - 1234567890#&()/\;:_'\, | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – The field may not contain a value that contains only numbers Field may not have 4 consecutive numbers embedded in it | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters %ZZZ% or %XXX% or %ADDRES% | | | |

| | | | |
|---|--------------------------------|---------------------|----|
| Field Name | Provider_Physical_Address_Code | Field Number | 34 |
| Start Position | 728 | Field Length | 4 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces | | | |

| | | | |
|---|--------------------------------|---------------------|----|
| Field Name | Provider_Physical_Address_Code | Field Number | 34 |
| will be trimmed from the value during further validation of the data value provided | | | |
| <ul style="list-style-type: none"> Uppercase value in field may only contain characters 1234567890 | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Length of field must be exactly 4 characters | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------------------|---------------------|----|
| Field Name | Provider_Website_Address | Field Number | 35 |
| Start Position | 732 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ - 1234567890#&()/\.:_`', | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------|---------------------|----|
| Field Name | Parent_Provider_Code | Field Number | 36 |
| Start Position | 782 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() /\.:_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination Parent_Provider_Code and Parent_Provider_ETQE_Id must exist in parent file 100 - Provider as Provider_Code and Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------------|---------------------|----|
| Field Name | Parent_Provider_ETQE_Id | Field Number | 37 |
| Start Position | 802 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler05 | Field Number | 38 |
| Start Position | 812 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |

| | | | |
|--|----------|---------------------|----|
| Field Name | Filler05 | Field Number | 38 |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler06 | Field Number | 39 |
| Start Position | 822 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|-------------|---------------------|----|
| Field Name | DCS_Site_YN | Field Number | 40 |
| Start Position | 824 | Field Length | 1 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Value in field may only contain characters YN | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------------|---------------------|----|
| Field Name | Host_Provider_Code | Field Number | 41 |
| Start Position | 825 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:. _ - | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-----------------------|---------------------|----|
| Field Name | Host_Provider_ETQE_Id | Field Number | 42 |
| Start Position | 845 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Host_Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|-----------------------|-----------------------|---------------------|----|
| Field Name | Accommodation_Type_Id | Field Number | 43 |
| Start Position | 855 | Field Length | 10 |
| Content Rules | | | |

| | | | |
|---|----------------------|---------------------|----|
| Field Name | Accomodation_Type_Id | Field Number | 43 |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Accomodation_Type_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-----------------------|---------------------|----|
| Field Name | Building_Ownership_Id | Field Number | 44 |
| Start Position | 865 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Building_Ownership_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|--------------------|---------------------|----|
| Field Name | Internet_Access_YN | Field Number | 45 |
| Start Position | 875 | Field Length | 1 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Value in field may only contain characters YN | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|----------------------------|---------------------|----|
| Field Name | Administration_Computer_YN | Field Number | 46 |
| Start Position | 876 | Field Length | 1 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Value in field may only contain characters YN | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------|---------------------|----|
| Field Name | Operating_Time_Id | Field Number | 47 |
| Start Position | 877 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |

| | | | |
|--|-------------------|---------------------|----|
| Field Name | Operating_Time_Id | Field Number | 47 |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Operating_Time_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------------|---------------------|----|
| Field Name | No_Of_Days_Per_Week | Field Number | 48 |
| Start Position | 887 | Field Length | 1 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890. | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Value may not be greater than 7 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------------|---------------------|----|
| Field Name | No_Of_Hours_Per_Day | Field Number | 49 |
| Start Position | 888 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890. | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Value may not be greater than 24 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------|---------------------|----|
| Field Name | Date_Stamp | Field Number | 50 |
| Start Position | 896 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

5.2 Provider NQF Offering

File code 101

File naming standard

[Code]_0005_101_v001_YYYYMMDD.dat where:

- [Code] is a combination of the submitting CET College's Provider Code and ETQE Identifier in the format [Provider_Code]_[ETQE Identifier]. ETQE Identifier for Umalusi for example is UMAL.
- 0005 indicates that the recipient information system to which this data will be submitted is CETMIS.
- v001 indicates that the submission has been extracted in accordance with version 1 of this specification
- YYYYMMDD represents the date on which the data submission was created.
- .dat is the file extension

Description

This file describes programmes offered at the CET College and the related satellites of the College.

This file is a modified version of the National Learners' Records Database (NLRD) File Number 24.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submission of this file is mandatory.

File record length:

The length of each record must be exactly 146.

File fields

| Field Name | Learnership_Id | Field Number | 1 |
|---|------------------|---------------------|----|
| Start Position | 1 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • The combination of Learnership_Id, Qualification_Id, Provider_Code and Provider_ETQE_Id must be unique • Both Learnership_Id and Qualification_Id may not be blank • Field must contain a valid Learnership_Id • The combination Learnership_Id and Qualification_Id must be valid | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |
| Field Name | Qualification_Id | Field Number | 2 |
| Start Position | 11 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may be left blank | | | |

| | | | |
|---|------------------|---------------------|---|
| Field Name | Qualification_Id | Field Number | 2 |
| <ul style="list-style-type: none"> Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Qualification_Id. Must contain a valid SAQA Qualification ID as registered on the National Qualifications Framework (NQF) | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler01 | Field Number | 3 |
| Start Position | 21 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------|---------------------|----|
| Field Name | Provider_Code | Field Number | 4 |
| Start Position | 31 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_ - | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination Provider_Code and Provider_ETQE_Id must be valid. The combination of Provider_Code and Provider_ETQE_Id must exist on 100 - Provider The combination Provider_Code and Provider_ETQE_Id may not exist in 100 - Provider as Parent_Provider_Code and Parent_Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Provider_ETQE_Id | Field Number | 5 |
| Start Position | 51 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler02 | Field Number | 6 |
| Start Position | 61 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |

| | | | |
|--|----------|---------------------|---|
| Field Name | Filler02 | Field Number | 6 |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|---|
| Field Name | Filler03 | Field Number | 7 |
| Start Position | 81 | Field Length | 1 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------------|---------------------|---|
| Field Name | Provider_Accred_Start_Date | Field Number | 8 |
| Start Position | 82 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Provider_Accred_Start_Date may not be greater than Provider_Accred_End_Date Field may not have a value greater than today's date | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|--------------------------|---------------------|---|
| Field Name | Provider_Accred_End_Date | Field Number | 9 |
| Start Position | 90 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler04 | Field Number | 10 |
| Start Position | 98 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------------|---------------------|----|
| Field Name | Provider_Status_Id | Field Number | 11 |
| Start Position | 118 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided | | | |

| | | | |
|--|--------------------|---------------------|----|
| Field Name | Provider_Status_Id | Field Number | 11 |
| <ul style="list-style-type: none"> Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_Status_Id If Provider_Status_Id has a value of 513 then Provider_Accred_End_Date may not be blank If Provider_Status_Id does not have a value of 513 then Provider_Accred_End_Date must be blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Offering_Type_Id | Field Number | 12 |
| Start Position | 128 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Offering_Type_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------|---------------------|----|
| Field Name | Date_Stamp | Field Number | 13 |
| Start Position | 138 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

5.3 Provider Management

File code 103

File naming standard

[Code]_0005_103_v001_YYYYMMDD.dat where:

- [Code] is a combination of the submitting CET College's Provider Code and ETQE Identifier in the format [Provider_Code]_[ETQE Identifier]. ETQE Identifier for Umalusi for example is UMAL.
- 0005 indicates that the recipient information system to which this data will be submitted is CETMIS.
- v001 indicates that the submission has been extracted in accordance with version 1 of this specification
- YYYYMMDD represents the date on which the data submission was created.
- .dat is the file extension

Description

This file describes the management at the College.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submission of this file is mandatory.

File record length:

The length of each record must be exactly 53.

File fields

| Field Name | Provider_Code | Field Number | 1 |
|---|---------------|---------------------|----|
| Start Position | 1 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:.- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • The combination Provider_Code and Provider_ETQE_Id must be valid. The combination of Provider_Code and Provider_ETQE_Id must exist on 100 - Provider • The combination of Provider_Code, Provider_ETQE_Id, Management_Type_Id and Year must be unique | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |

| Field Name | Provider_ETQE_Id | Field Number | 2 |
|---|------------------|---------------------|----|
| Start Position | 21 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces | | | |

| | | | |
|---|------------------|---------------------|---|
| Field Name | Provider_ETQE_Id | Field Number | 2 |
| will be trimmed from the value during further validation of the data value provided | | | |
| <ul style="list-style-type: none"> Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------------|---------------------|----|
| Field Name | Management_Type_Id | Field Number | 3 |
| Start Position | 31 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Management_Type_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------|---------------------|---|
| Field Name | Year | Field Number | 4 |
| Start Position | 41 | Field Length | 4 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Value in field must be greater than 2010 and less than 2050 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------|---------------------|---|
| Field Name | Date_Stamp | Field Number | 5 |
| Start Position | 45 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

5.4 Programme

File code 301

File naming standard

[Code]_0005_301_v001_YYYYMMDD.dat where:

- [Code] is a combination of the submitting CET College's Provider Code and ETQE Identifier in the format [Provider_Code]_[ETQE Identifier]. ETQE Identifier for Umalusi for example is UMAL.
- 0005 indicates that the recipient information system to which this data will be submitted is CETMIS.
- v001 indicates that the submission has been extracted in accordance with version 1 of this specification
- YYYYMMDD represents the date on which the data submission was created.
- .dat is the file extension

Description

This file describes programmes that are offered at the College that do not have a SAQA Qualification ID. This file is a modified version of the National Learners' Records Database (NLRD) File Number 22.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements: Submission of this file is optional.

File record length: The length of each record must be exactly 234.

File fields

| Field Name | Programme_Code | Field Number | 1 |
|--|----------------|--------------|----|
| Start Position | 1 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:._- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – • The combination of Programme_Code, Provider_Code and Provider_ETQE_Id must be unique | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |

| Field Name | Programme_Description | Field Number | 2 |
|---|-----------------------|--------------|-----|
| Start Position | 21 | Field Length | 100 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces | | | |

| | | | |
|--|-----------------------|---------------------|---|
| Field Name | Programme_Description | Field Number | 2 |
| will be trimmed from the value during further validation of the data value provided | | | |
| <ul style="list-style-type: none"> Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:;_`'- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------|---------------------|----|
| Field Name | Programme_Type_Id | Field Number | 3 |
| Start Position | 121 | Field Length | 15 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Programme_Type_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------|---------------------|---|
| Field Name | NQF_Level_Id | Field Number | 4 |
| Start Position | 136 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid NQF_Level_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------|---------------------|---|
| Field Name | Subfield_Id | Field Number | 5 |
| Start Position | 144 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Subfield_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------|---------------------|---|
| Field Name | AET_Level_Id | Field Number | 6 |
| Start Position | 152 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |

| | | | |
|---|--------------|---------------------|---|
| Field Name | AET_Level_Id | Field Number | 6 |
| <ul style="list-style-type: none"> Field must contain a valid AET_Level_Id The combination of AET_Level_Id and NQF_Level_Id must be valid. Following combinations are invalid: a.) AET_Level_Id = 1 AND NQF_Level_Id = 539 b.) AET_Level_Id = (2 OR 3 OR 4) AND NQF_Level_Id <> 539 c.) AET_Level_Id = 5 AND NQF_Level_Id <> 503. | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------|---------------------|---|
| Field Name | Programme_Start_Date | Field Number | 7 |
| Start Position | 160 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Programme_Start_Date may not be greater than Programme_End_Date Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|--------------------|---------------------|---|
| Field Name | Programme_End_Date | Field Number | 8 |
| Start Position | 168 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|--|---------------|---------------------|----|
| Field Name | Provider_Code | Field Number | 9 |
| Start Position | 176 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination Provider_Code and Provider_ETQE_Id must be valid. The combination of Provider_Code and Provider_ETQE_Id must exist on 100 - Provider The combination Provider_Code and Provider_ETQE_Id may not exist in 100 - Provider as Parent_Provider_Code and Parent_Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|------------------|---------------------|----|
| Field Name | Provider_ETQE_Id | Field Number | 10 |
| Start Position | 196 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Provider_ETQE_Id | Field Number | 10 |
| <ul style="list-style-type: none"> Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------------|---------------------|----|
| Field Name | Programme_Status_Id | Field Number | 11 |
| Start Position | 206 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Programme_Status_Id If Programme_Status_Id has a value of 2 then Programme_End_Date may not be blank If Programme_Status_Id does not have a value of 2 then Programme_End_Date must be blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Programme_Credit | Field Number | 12 |
| Start Position | 216 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Value may not be less than 40 Value may not be greater than 480 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------|---------------------|----|
| Field Name | Date_Stamp | Field Number | 13 |
| Start Position | 226 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

5.5 Subject

File code 303

File naming standard

[Code]_0005_303_v001_YYYYMMDD.dat where:

- [Code] is a combination of the submitting CET College's Provider Code and ETQE Identifier in the format [Provider_Code]_[ETQE Identifier]. ETQE Identifier for Umalusi for example is UMAL.
- 0005 indicates that the recipient information system to which this data will be submitted is CETMIS.
- v001 indicates that the submission has been extracted in accordance with version 1 of this specification
- YYYYMMDD represents the date on which the data submission was created.
- .dat is the file extension

Description

This file describes subjects that are offered at the College that do not have a SAQA Unit Standard ID. This file is a modified version of the National Learners' Records Database (NLRD) File Number 23.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements: Submission of this file is optional.

File record length: The length of each record must be exactly 319.

File fields

| Field Name | Subject_Code | Field Number | 1 |
|--|--------------|--------------|----|
| Start Position | 1 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPSUVWXYZ1234567890@#&+() \/:._- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – • The combination of Subject_Code, Provider_Code and Provider_ETQE_Id must be unique | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |

| Field Name | Subject_Name | Field Number | 2 |
|---|--------------|--------------|-----|
| Start Position | 21 | Field Length | 200 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces | | | |

| | | | |
|--|--------------|---------------------|---|
| Field Name | Subject_Name | Field Number | 2 |
| will be trimmed from the value during further validation of the data value provided | | | |
| <ul style="list-style-type: none"> Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:;_`'- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or O or TEST or %ONTBREEK% or NIL or - or – | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------|---------------------|---|
| Field Name | NQF_Level_Id | Field Number | 3 |
| Start Position | 221 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid NQF_Level_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------|---------------------|---|
| Field Name | Subfield_Id | Field Number | 4 |
| Start Position | 229 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Subfield_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------|---------------------|---|
| Field Name | AET_Level_Id | Field Number | 5 |
| Start Position | 237 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid AET_Level_Id The combination of AET_Level_Id and NQF_Level_Id must be valid. Following combinations are invalid: a.) AET_Level_Id = 1 AND NQF_Level_Id = 539 b.) AET_Level_Id = (2 OR 3 OR 4) AND NQF_Level_Id <> 539 c.) AET_Level_Id = 5 AND NQF_Level_Id <> 503. | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------------|---------------------|---|
| Field Name | Subject_Reg_Start_Date | Field Number | 6 |
| Start Position | 245 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces | | | |

| | | | |
|--|------------------------|---------------------|---|
| Field Name | Subject_Reg_Start_Date | Field Number | 6 |
| will be trimmed from the value during further validation of the data value provided | | | |
| <ul style="list-style-type: none"> Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Subject_Reg_Start_Date may not be greater than Subject_Reg_End_Date Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|----------------------|---------------------|---|
| Field Name | Subject_Reg_End_Date | Field Number | 7 |
| Start Position | 253 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|--|---------------|---------------------|----|
| Field Name | Provider_Code | Field Number | 8 |
| Start Position | 261 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination Provider_Code and Provider_ETQE_Id must be valid. The combination of Provider_Code and Provider_ETQE_Id must exist on 100 - Provider The combination Provider_Code and Provider_ETQE_Id may not exist in 100 - Provider as Parent_Provider_Code and Parent_Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Provider_ETQE_Id | Field Number | 9 |
| Start Position | 281 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|-------------------|---------------------|----|
| Field Name | Subject_Status_Id | Field Number | 10 |
| Start Position | 291 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank | | | |

| | | | |
|---|-------------------|---------------------|----|
| Field Name | Subject_Status_Id | Field Number | 10 |
| <ul style="list-style-type: none"> Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Subject_Status_Id If Subject_Status_Id has a value of 2 then Subject_Reg_End_Date may not be blank If Subject_Status_Id does not have a value of 2 then Subject_Reg_End_Date must be blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------|---------------------|----|
| Field Name | Subject_Credit | Field Number | 11 |
| Start Position | 301 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Value may not be less than 1 Value may not be greater than 110 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------|---------------------|----|
| Field Name | Date_Stamp | Field Number | 12 |
| Start Position | 311 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

5.6 Programme Subjects

File code 307

File naming standard

[Code]_0005_307_v001_YYYYMMDD.dat where:

- [Code] is a combination of the submitting CET College's Provider Code and ETQE Identifier in the format [Provider_Code]_[ETQE Identifier]. ETQE Identifier for Umalusi for example is UMAL.
- 0005 indicates that the recipient information system to which this data will be submitted is CETMIS.
- v001 indicates that the submission has been extracted in accordance with version 1 of this specification
- YYYYMMDD represents the date on which the data submission was created.
- .dat is the file extension

Description

This file describes the relationship between programmes (that do not have a SAQA Qualification IDs) and their subjects (that do not have a SAQA Unit Standard IDs).

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submission of this file is optional and conditional to the submission of other related files.

Submission of this file is optional and conditional to the submission of other related files.

File record length:

The length of each record must be exactly 125.

File fields

| Field Name | Programme_Code | Field Number | 1 |
|--|----------------|---------------------|----|
| Start Position | 1 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • The combination of Programme_Code, Subject_Code, Provider_Code and Provider_ETQE_Id must be unique • The combination of Programme_Code, Provider_Code and Provider_ETQE_Id must exist in parent file 301 - Programme | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |

| Field Name | Subject_Code | Field Number | 2 |
|-----------------------|--------------|---------------------|----|
| Start Position | 21 | Field Length | 20 |
| Content Rules | | | |

| | | | |
|--|--------------|---------------------|---|
| Field Name | Subject_Code | Field Number | 2 |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination of Subject_Code, Provider_Code and Provider_ETQE_Id must exist in parent file 303 - Subject | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------|---------------------|---|
| Field Name | Prog_Subj_Start_Date | Field Number | 3 |
| Start Position | 41 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Prog_Subj_Start_Date may not be greater than Prog_Subj_End_Date Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|--------------------|---------------------|---|
| Field Name | Prog_Subj_End_Date | Field Number | 4 |
| Start Position | 49 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|--|---------------|---------------------|----|
| Field Name | Provider_Code | Field Number | 5 |
| Start Position | 57 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination Provider_Code and Provider_ETQE_Id must be valid. The combination of Provider_Code and Provider_ETQE_Id must exist on 100 - Provider | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|-----------------------|------------------|---------------------|----|
| Field Name | Provider_ETQE_Id | Field Number | 6 |
| Start Position | 77 | Field Length | 10 |

| | | | |
|---|------------------|---------------------|---|
| Field Name | Provider_ETQE_Id | Field Number | 6 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------------|---------------------|----|
| Field Name | Prog_Subj_Status_Id | Field Number | 7 |
| Start Position | 87 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890@_ | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Prog_Subj_Status_Id If Prog_Subj_Status_Id has a value of 2 then Prog_Subj_End_Date may not be blank If Prog_Subj_Status_Id does not have a value of 2 then Prog_Subj_End_Date must be blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Prog_Subj_Credit | Field Number | 8 |
| Start Position | 97 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Value may not be less than 1 Value may not be greater than 110 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------|---------------------|----|
| Field Name | Prog_Subj_Type_Id | Field Number | 9 |
| Start Position | 107 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Prog_Subj_Type_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|-----------------------|------------|---------------------|----|
| Field Name | Date_Stamp | Field Number | 10 |
| Start Position | 117 | Field Length | 8 |

| Field Name | Date_Stamp | Field Number | 10 |
|---|------------|--------------|----|
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • Field may not have a value greater than today's date • Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • The system will display the maximum number of records with the same value for this field | | | |

DRAFT

5.7 Person

File code 400

File naming standard

[Code]_0005_400_v001_YYYYMMDD.dat where:

- [Code] is a combination of the submitting CET College's Provider Code and ETQE Identifier in the format [Provider_Code]_[ETQE Identifier]. ETQE Identifier for Umalusi for example is UMAL.
- 0005 indicates that the recipient information system to which this data will be submitted is CETMIS.
- v001 indicates that the submission has been extracted in accordance with version 1 of this specification
- YYYYMMDD represents the date on which the data submission was created.
- .dat is the file extension

Description

This file describes people that have either enrolled on or achieved programmes/subjects at the College or people that are employed at the College.

This file is a modified version of the National Learners' Records Database (NLRD) File Number 25.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submission of this file is mandatory.

File record length:

The length of each record must be exactly 802.

File fields

| Field Name | National_Id | Field Number | 1 |
|---|-------------|--------------|----|
| Start Position | 1 | Field Length | 15 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters 1234567890 | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • Both National_Id and Person_Alternate_Id may not be blank • Value must have a length of exactly 13 • Field value may not have characters 0000 from characters 7 to 10 • Field may not have characters 0000 from characters 1 to 4 • Uppercase value in field may not contain characters 1111111111111 or 2222222222222 or 3333333333333 or 4444444444444 or 5555555555555 or 6666666666666 or 7777777777777 or 8888888888888 or 9999999999999 • Field must be blank if POPI_Act_Status_ID has a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |

| | | | |
|--|---------------------|---------------------|----|
| Field Name | Person_Alternate_Id | Field Number | 2 |
| Start Position | 16 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890@_ | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or O or TEST or %ONTBREEK% or NIL or - or – If Person_Alternate_Id has a value then Alternate_Id_Type_Id may not = 533 If Person_Alternate_Id IS blank then Alternate_Id_Type_Id must = 533 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|----------------------|---------------------|---|
| Field Name | Alternate_Id_Type_Id | Field Number | 3 |
| Start Position | 36 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Alternate_Id_Type_Id If Alternate_Id_Type_Id = 537 then combination of Alternate_Id_Type_Id, National_Id, Provider_Code and Provider_ETQE_Id must be unique (note only first 10 characters of National ID are used) If Alternate_Id_Type_Id <> 537 then combination of Alternate_Id_Type_Id and National_Id must be unique (note only first 10 characters of National ID are used) If Alternate_Id_Type_Id = 537 then combination Alternate_Id_Type_Id, Person_Alternate_Id, Provider_Code and Provider_ETQE_Id must be unique If Alternate_Id_Type_Id <> 537 and Alternate_Id_Type_Id <> 533 then combination Alternate_Id_Type_Id and Person_Alternate_Id must be unique If Alternate_Id_Type_Id = 537 then combination of Alternate_Id_Type_Id, Person_Alternate_Id, National_Id, Provider_Code and Provider_ETQE_Id must be associated with at least one record in one of the following files 501, 503 If Alternate_Id_Type_Id <> 537 then the combination of Alternate_Id_Type_Id, Person_Alternate_Id and National_Id must be associated with at least one record in any one of the following related child files 401, 501, 503 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------|---------------------|----|
| Field Name | Equity_Code | Field Number | 4 |
| Start Position | 39 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:;_`'- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Equity_Code | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|------------------|---------------------|---|
| Field Name | Nationality_Code | Field Number | 5 |
| Start Position | 49 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_,''- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Nationality_Code | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|--------------------|---------------------|----|
| Field Name | Home_Language_Code | Field Number | 6 |
| Start Position | 52 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_,''- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Home_Language_Code | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|-------------|---------------------|---|
| Field Name | Gender_Code | Field Number | 7 |
| Start Position | 62 | Field Length | 1 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_,''- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Gender_Code If National_Id is not blank then Gender_Code must match gender character of National_Id. The 7th character of a SA National ID indicates a gender of female when less than 5 and male when greater than 4. | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|------------------------------|---------------------|----|
| Field Name | Citizen_Resident_Status_Code | Field Number | 8 |
| Start Position | 63 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_,''- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Citizen_Resident_Status_Code | | | |
| Business Rules (informational) | | | |

| | | | |
|--|------------------------------|---------------------|---|
| Field Name | Citizen_Resident_Status_Code | Field Number | 8 |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|---|
| Field Name | Filler01 | Field Number | 9 |
| Start Position | 73 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------------|---------------------|----|
| Field Name | Disability_Status_Code | Field Number | 10 |
| Start Position | 75 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_,''- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Disability_Status_Code | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|------------------|---------------------|----|
| Field Name | Person_Last_Name | Field Number | 11 |
| Start Position | 85 | Field Length | 45 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ'' - | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or 0 or TEST or %ONTBREEK% or NIL or - or - Field must be blank if POPI_Act_Status_ID has a value of 2 Value must be provided if POPI_Act_Status_ID does not have a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters NA or U or NONE or GEEN Person_Last_Name should not have the same value as Person_First_Name | | | |

| | | | |
|---|-------------------|---------------------|----|
| Field Name | Person_First_Name | Field Number | 12 |
| Start Position | 130 | Field Length | 26 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ''- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or 0 or TEST or %ONTBREEK% or NIL or - or - Field must be blank if POPI_Act_Status_ID has a value of 2 Value must be provided if POPI_Act_Status_ID does not have a value of 2 | | | |
| Business Rules (informational) | | | |

| | | | |
|--|-------------------|---------------------|----|
| Field Name | Person_First_Name | Field Number | 12 |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters NA or U or NONE or GEEN Person_First_Name should not have the same value as Person_Middle_Name | | | |

| | | | |
|---|--------------------|---------------------|----|
| Field Name | Person_Middle_Name | Field Number | 13 |
| Start Position | 156 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ' - | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or 0 or TEST or %ONTBREEK% or NIL or - or – Field must be blank if POPI_Act_Status_ID has a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters NA or U or NONE or GEEN Person_Middle_Name should not have the same value as Person_Last_Name | | | |

| | | | |
|---|--------------|---------------------|----|
| Field Name | Person_Title | Field Number | 14 |
| Start Position | 206 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ' - | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – Uppercase value in field may not contain characters NA or U or NONE or GEEN | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------|---------------------|----|
| Field Name | Person_Birth_Date | Field Number | 15 |
| Start Position | 216 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Year component must be greater than 1850 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field If National_Id is provided then the first 6 characters of National_Id must be the same as characters 3 to 8 of Person_Birth_Date Age may not be less than 16 years | | | |

| | | | |
|---|-----------------------|---------------------|----|
| Field Name | Person_Home_Address_1 | Field Number | 16 |
| Start Position | 224 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided | | | |

| | | | |
|--|-----------------------|---------------------|----|
| Field Name | Person_Home_Address_1 | Field Number | 16 |
| <ul style="list-style-type: none"> Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ - 1234567890#&()/\.:_`', | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – The field may not contain a value that contains only numbers Field must be blank if POPI_Act_Status_ID has a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters %ZZZ% or %XXX% or %ADDRES% | | | |

| | | | |
|---|-----------------------|---------------------|----|
| Field Name | Person_Home_Address_2 | Field Number | 17 |
| Start Position | 274 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ - 1234567890#&()/\.:_`', | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – The field may not contain a value that contains only numbers Field must be blank if POPI_Act_Status_ID has a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters %ZZZ% or %XXX% or %ADDRES% | | | |

| | | | |
|---|-----------------------|---------------------|----|
| Field Name | Person_Home_Address_3 | Field Number | 18 |
| Start Position | 324 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ - 1234567890#&()/\.:_`', | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – The field may not contain a value that contains only numbers Field may not have 4 consecutive numbers embedded in it Field must be blank if POPI_Act_Status_ID has a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters %ZZZ% or %XXX% or %ADDRES% | | | |

| | | | |
|---|-------------------------|---------------------|----|
| Field Name | Person_Postal_Address_1 | Field Number | 19 |
| Start Position | 374 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ - 1234567890#&()/\.:_`', | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% | | | |

| | | | |
|---|-------------------------|---------------------|----|
| Field Name | Person_Postal_Address_1 | Field Number | 19 |
| <ul style="list-style-type: none"> • or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – • The field may not contain a value that contains only numbers • Field must be blank if POPI_Act_Status_ID has a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Uppercase value in field should not contain characters %ZZZ% or %XXX% or %ADDRES% | | | |

| | | | |
|---|-------------------------|---------------------|----|
| Field Name | Person_Postal_Address_2 | Field Number | 20 |
| Start Position | 424 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ - 1234567890#&()/\.:_`', | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – • The field may not contain a value that contains only numbers • Field must be blank if POPI_Act_Status_ID has a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Uppercase value in field should not contain characters %ZZZ% or %XXX% or %ADDRES% | | | |

| | | | |
|---|-------------------------|---------------------|----|
| Field Name | Person_Postal_Address_3 | Field Number | 21 |
| Start Position | 474 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ - 1234567890#&()/\.:_`', | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – • The field may not contain a value that contains only numbers • Field may not have 4 consecutive numbers embedded in it • Field must be blank if POPI_Act_Status_ID has a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Uppercase value in field should not contain characters %ZZZ% or %XXX% or %ADDRES% | | | |

| | | | |
|--|------------------------------|---------------------|----|
| Field Name | Person_Home_Addr_Postal_Code | Field Number | 22 |
| Start Position | 524 | Field Length | 4 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters 1234567890 | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • Length of field must be exactly 4 characters | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |

| | | | |
|-----------------------|------------------------------|---------------------|----|
| Field Name | Person_Postal_Addr_Post_Code | Field Number | 23 |
| Start Position | 528 | Field Length | 4 |

| | | | |
|--|------------------------------|---------------------|----|
| Field Name | Person_Postal_Addr_Post_Code | Field Number | 23 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890 | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Length of field must be exactly 4 characters | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------------|---------------------|----|
| Field Name | Person_Phone_Number | Field Number | 24 |
| Start Position | 532 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890 ()/- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – Field must be blank if POPI_Act_Status_ID has a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------------------|---------------------|----|
| Field Name | Person_Cell_Phone_Number | Field Number | 25 |
| Start Position | 552 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890 ()/- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – Field must be blank if POPI_Act_Status_ID has a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------|---------------------|----|
| Field Name | Person_Fax_Number | Field Number | 26 |
| Start Position | 572 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890 ()/- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – Field must be blank if POPI_Act_Status_ID has a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|-------------------|----------------------|---------------------|----|
| Field Name | Person_Email_Address | Field Number | 27 |
|-------------------|----------------------|---------------------|----|

| | | | |
|---|----------------------|---------------------|----|
| Field Name | Person_Email_Address | Field Number | 27 |
| Start Position | 592 | Field Length | 50 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890_<>-@ | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – Field must contain the @ character Field must be blank if POPI_Act_Status_ID has a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|---------------|---------------------|----|
| Field Name | Province_Code | Field Number | 28 |
| Start Position | 642 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:;_-' | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Province_Code | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|---------------|---------------------|----|
| Field Name | Provider_Code | Field Number | 29 |
| Start Position | 644 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:;_ - | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – The combination Provider_Code and Provider_ETQE_Id must be valid. The combination of Provider_Code and Provider_ETQE_Id must exist on 100 - Provider | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Provider_ETQE_Id | Field Number | 30 |
| Start Position | 664 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |

| | | | |
|--|------------------|---------------------|----|
| Field Name | Provider_ETQE_Id | Field Number | 30 |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------------------|---------------------|----|
| Field Name | Person_Previous_Lastname | Field Number | 31 |
| Start Position | 674 | Field Length | 45 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ' - | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or 0 or TEST or %ONTBREEK% or NIL or - or - Field must be blank if POPI_Act_Status_ID has a value of 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Uppercase value in field should not contain characters NA or U or NONE or GEEN | | | |

| | | | |
|--|------------------------------|---------------------|----|
| Field Name | Person_Previous_Alternate_Id | Field Number | 32 |
| Start Position | 719 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ-1234567890@_ | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or - If a value is provided for Person_Previous_Alternate_Id or Person_Previous_Alternate_Id_Type_Id or Person_Previous_Provider_Code or Person_Previous_Provider_ETQE_Id then a value must be provided for all of these fields If Person_Previous_Alternate_Id has a value then Person_Previous_Alternate_Id_Type_Id may not = 533 If Person_Previous_Alternate_Id IS blank then Person_Previous_Alternate_Id_Type_Id must = 533 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------------------------------|---------------------|----|
| Field Name | Person_Previous_Alternate_Id_Type_Id | Field Number | 33 |
| Start Position | 739 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Alternate_Id_Type_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|-------------------------------|---------------------|----|
| Field Name | Person_Previous_Provider_Code | Field Number | 34 |
| Start Position | 742 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank | | | |

| | | | |
|--|-------------------------------|---------------------|----|
| Field Name | Person_Previous_Provider_Code | Field Number | 34 |
| <ul style="list-style-type: none"> Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_ - | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or O or TEST or %ONTBREEK% or NIL or - or – The combination Person_Previous_Provider_Code and Person_Previous_Provider_ETQE_Id must be valid. The combination of Person_Previous_Provider_Code and Person_Previous_Provider_ETQE_Id must exist on 100 - Provider | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------------------|---------------------|----|
| Field Name | Person_Previous_Provider_ETQE_Id | Field Number | 35 |
| Start Position | 762 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Seeing_Rating_Id | Field Number | 36 |
| Start Position | 772 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Seeing_Rating_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------|---------------------|----|
| Field Name | Hearing_Rating_Id | Field Number | 37 |
| Start Position | 774 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Hearing_Rating_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|-------------------|---------------------|----|
| Field Name | Walking_Rating_Id | Field Number | 38 |
| Start Position | 776 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank | | | |

| | | | |
|---|-------------------|---------------------|----|
| Field Name | Walking_Rating_Id | Field Number | 38 |
| <ul style="list-style-type: none"> Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Walking_Rating_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-----------------------|---------------------|----|
| Field Name | Remembering_Rating_Id | Field Number | 39 |
| Start Position | 778 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Remembering_Rating_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------------|---------------------|----|
| Field Name | Communicating_Rating_Id | Field Number | 40 |
| Start Position | 780 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Communicating_Rating_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------------|---------------------|----|
| Field Name | Self_Care_Rating_Id | Field Number | 41 |
| Start Position | 782 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Self_Care_Rating_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------------|---------------------|----|
| Field Name | POPI_Act_Status_ID | Field Number | 42 |
| Start Position | 784 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |

| | | | |
|---|--------------------|---------------------|----|
| Field Name | POPI_Act_Status_ID | Field Number | 42 |
| <ul style="list-style-type: none"> Field must contain a valid POPI_Act_Status_ID | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------|---------------------|----|
| Field Name | POPI_Act_Status_Date | Field Number | 43 |
| Start Position | 786 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date Value must be provided if POPI_Act_Status_ID has a value of 1 or 2 Field must be blank if POPI_Act_Status_ID does not have a value of 1 or 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------|---------------------|----|
| Field Name | Date_Stamp | Field Number | 44 |
| Start Position | 794 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

5.8 Staff

File code 401

File naming standard

[Code]_0005_401_v001_YYYYMMDD.dat where:

- [Code] is a combination of the submitting CET College's Provider Code and ETQE Identifier in the format [Provider_Code]_[ETQE Identifier]. ETQE Identifier for Umalusi for example is UMAL.
- 0005 indicates that the recipient information system to which this data will be submitted is CETMIS.
- v001 indicates that the submission has been extracted in accordance with version 1 of this specification
- YYYYMMDD represents the date on which the data submission was created.
- .dat is the file extension

Description

This file describes the staff members of a College.

This file is a modified version of the National Learners' Records Database (NLRD) File Number 26.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submission of this file is mandatory.

File record length:

The length of each record must be exactly 189.

File fields

| Field Name | National_Id | Field Number | 1 |
|--|-------------|--------------|----|
| Start Position | 1 | Field Length | 15 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters 1234567890 | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • The combination of National_Id, Person_Alternate_Id, Alternate_Id_Type_Id, Staff_Type_Id, Provider_Code and Provider_ETQE_Id must be unique | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |

| Field Name | Person_Alternate_Id | Field Number | 2 |
|---|---------------------|--------------|----|
| Start Position | 16 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ- | | | |

| | | | |
|--|---------------------|---------------------|---|
| Field Name | Person_Alternate_Id | Field Number | 2 |
| 1234567890@_ | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------|---------------------|---|
| Field Name | Alternate_Id_Type_Id | Field Number | 3 |
| Start Position | 36 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Alternate_Id_Type_Id Field may not equal 537 If Alternate_Id_Type_Id <> 537 then the combination of Alternate_Id_Type_Id, Person_Alternate_Id and National_Id must exist in parent file 400 - Person | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------|---------------------|---|
| Field Name | Staff_Type_Id | Field Number | 4 |
| Start Position | 39 | Field Length | 5 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Staff_Type_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|--------------|---------------------|----|
| Field Name | Staff_Number | Field Number | 5 |
| Start Position | 44 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:;_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Uppercase value in field may not contain characters %UNKNOWN% or %AS ABOVE% or %SOOS BO% or %DELETE% or N/A or NA or U or NONE or GEEN or 0 or TEST or %ONTBREEK% or NIL or - or – Combination of Staff_Number, Provider_Code and Provider_ETQE_Id may only be allocated to one combination of National_Id, Person_Alternate_Id, Alternate_Id_Type_Id, Provider_Code and Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|-----------------------|----------|---------------------|----|
| Field Name | Filler01 | Field Number | 6 |
| Start Position | 64 | Field Length | 10 |
| Content Rules | | | |

| | | | |
|---|----------|---------------------|---|
| Field Name | Filler01 | Field Number | 6 |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|---|
| Field Name | Appointment_Date | Field Number | 7 |
| Start Position | 74 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Appointment_Date may not be greater than Termination_Date Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|------------------|---------------------|---|
| Field Name | Termination_Date | Field Number | 8 |
| Start Position | 82 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|----------------------|---------------------|----|
| Field Name | Employment_Status_Id | Field Number | 9 |
| Start Position | 90 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Employment_Status_Id If Employment_Status_Id has a value of 2 then Termination_Date may not be blank If Employment_Status_Id does not have a value of 2 then Termination_Date must be blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------|---------------------|----|
| Field Name | Persal_Number | Field Number | 10 |
| Start Position | 100 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces | | | |

| | | | |
|--|---------------|---------------------|----|
| Field Name | Persal_Number | Field Number | 10 |
| will be trimmed from the value during further validation of the data value provided | | | |
| <ul style="list-style-type: none"> Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Value must have a length of no greater than 8 The combination of Persal_Number, Provider_Code and Provider_ETQE_Id must be unique | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------|---------------------|----|
| Field Name | Provider_Code | Field Number | 11 |
| Start Position | 120 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination Provider_Code and Provider_ETQE_Id must be valid. The combination of Provider_Code and Provider_ETQE_Id must exist on 100 - Provider | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Provider_ETQE_Id | Field Number | 12 |
| Start Position | 140 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-----------------------|---------------------|----|
| Field Name | Appointment_Nature_Id | Field Number | 13 |
| Start Position | 150 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Appointment_Nature_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------------|---------------------|----|
| Field Name | Appointment_Type_Id | Field Number | 14 |
| Start Position | 160 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |

| | | | |
|--|---------------------|---------------------|----|
| Field Name | Appointment_Type_Id | Field Number | 14 |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Appointment_Type_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-----------------|---------------------|----|
| Field Name | Remuneration_Id | Field Number | 15 |
| Start Position | 170 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Remuneration_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|-----------------------|---------------------|----|
| Field Name | Computer_Available_YN | Field Number | 16 |
| Start Position | 180 | Field Length | 1 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Value in field may only contain characters YN | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------|---------------------|----|
| Field Name | Date_Stamp | Field Number | 17 |
| Start Position | 181 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

5.9 Staff Qualification Type

File code 403

File naming standard

[Code]_0005_403_v001_YYYYMMDD.dat where:

- [Code] is a combination of the submitting CET College's Provider Code and ETQE Identifier in the format [Provider_Code]_[ETQE Identifier]. ETQE Identifier for Umalusi for example is UMAL.
- 0005 indicates that the recipient information system to which this data will be submitted is CETMIS.
- v001 indicates that the submission has been extracted in accordance with version 1 of this specification
- YYYYMMDD represents the date on which the data submission was created.
- .dat is the file extension

Description

This file describes the highest qualification types attained by the staff members.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submission of this file is mandatory.

File record length:

The length of each record must be exactly 73.

File fields

| Field Name | Staff_Number | Field Number | 1 |
|---|--------------|---------------------|----|
| Start Position | 1 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:.- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • The combination of Staff_Number, Provider_Code and Provider_ETQE_Id must exist in parent file 401 - Staff • The combination of Staff_Number, Staff_Qualification_Type_Id, Achievement_Year, Provider_Code and Provider_ETQE_Id must be unique | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |

| Field Name | Staff_Qualification_Type_Id | Field Number | 2 |
|---|-----------------------------|---------------------|----|
| Start Position | 21 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces | | | |

| | | | |
|--|-----------------------------|---------------------|---|
| Field Name | Staff_Qualification_Type_Id | Field Number | 2 |
| will be trimmed from the value during further validation of the data value provided | | | |
| <ul style="list-style-type: none"> Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Staff_Qualification_Type_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|---|
| Field Name | Achievement_Year | Field Number | 3 |
| Start Position | 31 | Field Length | 4 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid year in the format YYYY | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|---------------|---------------------|----|
| Field Name | Provider_Code | Field Number | 4 |
| Start Position | 35 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination Provider_Code and Provider_ETQE_Id must be valid. The combination of Provider_Code and Provider_ETQE_Id must exist on 100 - Provider | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Provider_ETQE_Id | Field Number | 5 |
| Start Position | 55 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------|---------------------|---|
| Field Name | Date_Stamp | Field Number | 6 |
| Start Position | 65 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |

| Field Name | Date_Stamp | Field Number | 6 |
|--|------------|--------------|---|
| <ul style="list-style-type: none">Field may not have a value greater than today's dateYear component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none">The system will display the maximum number of records with the same value for this field | | | |

DRAFT

5.10 Staff Subject

File code 404

File naming standard

[Code]_0005_404_v001_YYYYMMDD.dat where:

- [Code] is a combination of the submitting CET College's Provider Code and ETQE Identifier in the format [Provider_Code]_[ETQE Identifier]. ETQE Identifier for Umalusi for example is UMAL.
- 0005 indicates that the recipient information system to which this data will be submitted is CETMIS.
- v001 indicates that the submission has been extracted in accordance with version 1 of this specification
- YYYYMMDD represents the date on which the data submission was created.
- .dat is the file extension

Description

This file describes the formal training and teaching experience that staff have attained by subject.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submission of this file is mandatory.

File record length:

The length of each record must be exactly 95.

File fields

| Field Name | Staff_Number | Field Number | 1 |
|---|------------------|---------------------|----|
| Start Position | 1 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:.- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • The combination of Staff_Number, Provider_Code and Provider_ETQE_Id must exist in parent file 401 - Staff • The combination of Staff_Number, Unit_Standard_Id, Subject_Code, Provider_Code and Provider_ETQE_Id must be unique | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |
| Field Name | Unit_Standard_Id | Field Number | 2 |
| Start Position | 21 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces | | | |

| | | | |
|--|------------------|---------------------|---|
| Field Name | Unit_Standard_Id | Field Number | 2 |
| will be trimmed from the value during further validation of the data value provided | | | |
| <ul style="list-style-type: none"> Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Unit_Standard_Id. Must contain a valid SAQA Unit Standard ID as registered on the National Qualifications Framework (NQF) Both Unit_Standard_Id and Subject_Code may not have a value of blank Both Unit_Standard_Id and Subject_Code may not have a values | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------|---------------------|----|
| Field Name | Subject_Code | Field Number | 3 |
| Start Position | 31 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_ - | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination of Subject_Code, Provider_Code and Provider_ETQE_Id must exist in parent file 303 - Subject | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------------------|---------------------|---|
| Field Name | Years_Teaching_Experience | Field Number | 4 |
| Start Position | 51 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Both Years_Teaching_Experience and Years_Forma Training may not be blank Value may not be less than 1 Value may not be greater than 70 Years_Teaching_Experience may not be greater than the person's age - 15 years | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------|---------------------|---|
| Field Name | Years_Forma Training | Field Number | 5 |
| Start Position | 54 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Value may not be less than 1 Value may not be greater than 70 Years_Forma Training may not be greater than the person's age - 15 years | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------|---------------------|----|
| Field Name | Provider_Code | Field Number | 6 |
| Start Position | 57 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:._- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination Provider_Code and Provider_ETQE_Id must be valid. The combination of Provider_Code and Provider_ETQE_Id must exist on 100 - Provider | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Provider_ETQE_Id | Field Number | 7 |
| Start Position | 77 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------|---------------------|---|
| Field Name | Date_Stamp | Field Number | 8 |
| Start Position | 87 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

5.11 Programme Enrolment

File code 501

File naming standard

[Code]_0005_501_v001_YYYYMMDD.dat where:

- [Code] is a combination of the submitting CET College's Provider Code and ETQE Identifier in the format [Provider_Code]_[ETQE Identifier]. ETQE Identifier for Umalusi for example is UMAL.
- 0005 indicates that the recipient information system to which this data will be submitted is CETMIS.
- v001 indicates that the submission has been extracted in accordance with version 1 of this specification
- YYYYMMDD represents the date on which the data submission was created.
- .dat is the file extension

Description

This file describes all learner programme enrolments/achievements.

This file is a modified version of the National Learners' Records Database (NLRD) File Number 29.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submission of this file is mandatory.

File record length:

The length of each record must be exactly 287.

File fields

| Field Name | National_Id | Field Number | 1 |
|--|-------------|--------------|----|
| Start Position | 1 | Field Length | 15 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters 1234567890 | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • The combination of National_Id, Person_Alternate_Id, Alternate_Id_Type_Id, Qualification_Id, Provider_Code, Provider_ETQE_Id and Programme_Code must be unique | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |

| Field Name | Person_Alternate_Id | Field Number | 2 |
|---|---------------------|--------------|----|
| Start Position | 16 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ- | | | |

| | | | |
|--|---------------------|---------------------|---|
| Field Name | Person_Alternate_Id | Field Number | 2 |
| 1234567890@_ | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------|---------------------|---|
| Field Name | Alternate_Id_Type_Id | Field Number | 3 |
| Start Position | 36 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Alternate_Id_Type_Id If Alternate_Id_Type_Id = 537 then the combination of Alternate_Id_Type_Id, Person_Alternate_Id, National_Id, Provider_Code and Provider_ETQE_Id must exist in parent file 400 - Person If Alternate_Id_Type_Id <> 537 then the combination of Alternate_Id_Type_Id, National_Id and Person_Alternate_Id must exist in parent file 400 - Person | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|------------------|---------------------|----|
| Field Name | Qualification_Id | Field Number | 4 |
| Start Position | 39 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Both Qualification_Id and Programme_Code may not have a value of blank Both Qualification_Id and Programme_Code may not have a values Field must contain a valid Qualification_Id. Must contain a valid SAQA Qualification ID as registered on the National Qualifications Framework (NQF) | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|---------------------|---------------------|---|
| Field Name | Enrolment_Status_Id | Field Number | 5 |
| Start Position | 49 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Enrolment_Status_Id If Enrolment_Status_Id does not have a value of 0 or 10 then Enrolment_Status_Reason_Id must be blank If Enrolment_Status_Id has a value of 0 then Enrolment_Status_Reason_Id may only have a value of 1,6,10,11,12,13,14,17,18,19,20,21,22,23,24,25 or 26 If Enrolment_Status_Id has a value of 10 then Enrolment_Status_Reason_Id may only have a value of 2,3,4,5,7,8,9,10,15,16,17,27,28 or 29 | | | |
| Business Rules (informational) | | | |

| | | | |
|--|---------------------|---------------------|---|
| Field Name | Enrolment_Status_Id | Field Number | 5 |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler01 | Field Number | 6 |
| Start Position | 52 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------|---------------------|---|
| Field Name | Enrolment_Type_Id | Field Number | 7 |
| Start Position | 72 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Enrolment_Type_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-----------------------|---------------------|---|
| Field Name | Enrolment_Status_Date | Field Number | 8 |
| Start Position | 75 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|----------------|---------------------|---|
| Field Name | Enrolment_Date | Field Number | 9 |
| Start Position | 83 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Enrolment_Date may not be greater than Most_Recent_Registration_Date Enrolment_Date may not be greater than Enrolment_Status_Date Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|-------------------|----------|---------------------|----|
| Field Name | Filler02 | Field Number | 10 |
|-------------------|----------|---------------------|----|

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler02 | Field Number | 10 |
| Start Position | 91 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------|---------------------|----|
| Field Name | Part_Of_Id | Field Number | 11 |
| Start Position | 94 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Part_Of_Id Field may only contain values 1,3,4 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------|---------------------|----|
| Field Name | Learnership_Id | Field Number | 12 |
| Start Position | 96 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Learnership_Id Field must have a value if Part_Of_Id = 3 The combination Learnership_Id and Qualification_Id must be valid Field may not have a value if Part_Of_Id <> 3 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|---------------|---------------------|----|
| Field Name | Provider_Code | Field Number | 13 |
| Start Position | 106 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination Provider_Code and Provider_ETQE_Id must be valid. The combination of Provider_Code and Provider_ETQE_Id must exist on 100 - Provider The combination Provider_Code and Provider_ETQE_Id may not exist in 100 - Provider as Parent_Provider_Code and Parent_Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|-------------------|------------------|---------------------|----|
| Field Name | Provider_ETQE_Id | Field Number | 14 |
|-------------------|------------------|---------------------|----|

| | | | |
|---|------------------|---------------------|----|
| Field Name | Provider_ETQE_Id | Field Number | 14 |
| Start Position | 126 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler03 | Field Number | 15 |
| Start Position | 136 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|----------------|---------------------|----|
| Field Name | Programme_Code | Field Number | 16 |
| Start Position | 146 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:;_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination of Programme_Code, Provider_Code and Provider_ETQE_Id must exist in parent file 301 - Programme | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------------|---------------------|----|
| Field Name | Enrolment_Status_Reason_Id | Field Number | 17 |
| Start Position | 166 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Enrolment_Status_Reason_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------------------|---------------------|----|
| Field Name | Most_Recent_Registration_Date | Field Number | 18 |
| Start Position | 176 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided | | | |

| | | | |
|--|-------------------------------|---------------------|----|
| Field Name | Most_Recent_Registration_Date | Field Number | 18 |
| <ul style="list-style-type: none"> Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Most_Recent_Registration_Date may not be greater than Enrolment_Status_Date Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler04 | Field Number | 19 |
| Start Position | 184 | Field Length | 4 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------|---------------------|----|
| Field Name | Entrance_Category_Id | Field Number | 20 |
| Start Position | 188 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Entrance_Category_Id If Entrance_Category_Id has a value of 1,2 then Previous_Activity_Id may not be blank If Entrance_Category_Id does not have a value of 1,2 then Previous_Activity_Id must be blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------|---------------------|----|
| Field Name | Previous_Activity_Id | Field Number | 21 |
| Start Position | 198 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Previous_Activity_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler05 | Field Number | 22 |
| Start Position | 208 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------------|---------------------|----|
| Field Name | Economic_Status_Id | Field Number | 23 |
| Start Position | 218 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Economic_Status_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler06 | Field Number | 24 |
| Start Position | 228 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler07 | Field Number | 25 |
| Start Position | 238 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------------|---------------------|----|
| Field Name | Medium_Of_Instruction_Code | Field Number | 26 |
| Start Position | 248 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:;_`'- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Medium_Of_Instruction_Code | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|-------------------|---------------------|----|
| Field Name | Placement_Task_YN | Field Number | 27 |
| Start Position | 258 | Field Length | 1 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Value in field may only contain characters YN | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |

| | | | |
|--|-------------------|---------------------|----|
| Field Name | Placement_Task_YN | Field Number | 27 |
| <ul style="list-style-type: none"> • Not applicable | | | |

| | | | |
|---|--------------|---------------------|----|
| Field Name | Fee_Standard | Field Number | 28 |
| Start Position | 259 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters 1234567890. | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |

| | | | |
|---|-------------|---------------------|----|
| Field Name | Fee_Charged | Field Number | 29 |
| Start Position | 269 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters 1234567890. | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |

| | | | |
|---|------------|---------------------|----|
| Field Name | Date_Stamp | Field Number | 30 |
| Start Position | 279 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may not be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • Field may not have a value greater than today's date • Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • The system will display the maximum number of records with the same value for this field | | | |

5.12 Subject Enrolment

File code 503

File naming standard

[Code]_0005_503_v001_YYYYMMDD.dat where:

- [Code] is a combination of the submitting CET College's Provider Code and ETQE Identifier in the format [Provider_Code]_[ETQE Identifier]. ETQE Identifier for Umalusi for example is UMAL.
- 0005 indicates that the recipient information system to which this data will be submitted is CETMIS.
- v001 indicates that the submission has been extracted in accordance with version 1 of this specification
- YYYYMMDD represents the date on which the data submission was created.
- .dat is the file extension

Description

This file describes all learner subject enrolment/achievements.

This file is a modified version of the National Learners' Records Database (NLRD) File Number 30.

General information:

A count of the number of records found in the file will be recorded in the aggregated report under the General information heading.

The **Date_Stamp** field must reflect the date on which a particular record was last updated. The field will be used by the recipient system to ensure that an older version of a record does not overwrite a more recent version of a record.

Submission requirements:

Submission of this file is mandatory.

File record length:

The length of each record must be exactly 293.

File fields

| Field Name | National_Id | Field Number | 1 |
|--|-------------|--------------|----|
| Start Position | 1 | Field Length | 15 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters 1234567890 | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> • The combination of National_Id, Person_Alternate_Id, Alternate_Id_Type_Id, Unit_Standard_Id, Subject_Code, Provider_Code and Provider_ETQE_Id must be unique | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> • Not applicable | | | |

| Field Name | Person_Alternate_Id | Field Number | 2 |
|---|---------------------|--------------|----|
| Start Position | 16 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> • This field may be left blank • Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided • Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ- | | | |

| | | | |
|--|---------------------|---------------------|---|
| Field Name | Person_Alternate_Id | Field Number | 2 |
| 1234567890@_ | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------|---------------------|---|
| Field Name | Alternate_Id_Type_Id | Field Number | 3 |
| Start Position | 36 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Alternate_Id_Type_Id If Alternate_Id_Type_Id = 537 then the combination of Alternate_Id_Type_Id, Person_Alternate_Id, National_Id, Provider_Code and Provider_ETQE_Id must exist in parent file 400 - Person If Alternate_Id_Type_Id <> 537 then the combination of Alternate_Id_Type_Id, National_Id and Person_Alternate_Id must exist in parent file 400 - Person | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Unit_Standard_Id | Field Number | 4 |
| Start Position | 39 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Both Unit_Standard_Id and Subject_Code may not be blank Field must contain a valid Unit_Standard_Id. Must contain a valid SAQA Unit Standard ID as registered on the National Qualifications Framework (NQF) Both Unit_Standard_Id and Subject_Code may not have a values | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|---------------------|---------------------|---|
| Field Name | Enrolment_Status_Id | Field Number | 5 |
| Start Position | 49 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Enrolment_Status_Id If Enrolment_Status_Id does not have a value of 0 or 10 then Enrolment_Status_Reason_Id must be blank If Enrolment_Status_Id has a value of 0 then Enrolment_Status_Reason_Id may only have a value of 1,3,6,10,11,12,13,14,15,17,18,19,20,21,22,23,24,25,26,27, 28 or 30 If Enrolment_Status_Id has a value of 10 then Enrolment_Status_Reason_Id may only have a value of 2,3,4,5,7,8,9,10,15,16,17,27,28 or 29 | | | |
| Business Rules (informational) | | | |

| | | | |
|--|---------------------|---------------------|---|
| Field Name | Enrolment_Status_Id | Field Number | 5 |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|--------------|---------------------|----|
| Field Name | Staff_Number | Field Number | 6 |
| Start Position | 52 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination of Staff_Number, Provider_Code and Provider_ETQE_Id must exist in parent file 401 - Staff | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------|---------------------|---|
| Field Name | Enrolment_Type_Id | Field Number | 7 |
| Start Position | 72 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Enrolment_Type_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-----------------------|---------------------|---|
| Field Name | Enrolment_Status_Date | Field Number | 8 |
| Start Position | 75 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|----------------|---------------------|---|
| Field Name | Enrolment_Date | Field Number | 9 |
| Start Position | 83 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Enrolment_Date may not be greater than Most_Recent_Registration_Date Enrolment_Date may not be greater than Enrolment_Status_Date Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |

| | | | |
|--|----------------|---------------------|---|
| Field Name | Enrolment_Date | Field Number | 9 |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler01 | Field Number | 10 |
| Start Position | 91 | Field Length | 3 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------|---------------------|----|
| Field Name | Part_Of_Id | Field Number | 11 |
| Start Position | 94 | Field Length | 2 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Part_Of_Id Field may only contain values found in 1, 2, 3, 4 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|------------------|---------------------|----|
| Field Name | Qualification_Id | Field Number | 12 |
| Start Position | 96 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Qualification_Id. Must contain a valid SAQA Qualification ID as registered on the National Qualifications Framework (NQF) Field may not have a value if Part_Of_Id <> 2 Either Qualification_Id or Programme_Code must have a value if Part_Of_Id = 2 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------|---------------------|----|
| Field Name | Learnership_Id | Field Number | 13 |
| Start Position | 106 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Learnership_Id Field must have a value if Part_Of_Id = 3 Field may not have a value if Part_Of_Id <> 3 | | | |
| Business Rules (informational) | | | |

| | | | |
|--|----------------|---------------------|----|
| Field Name | Learnership_Id | Field Number | 13 |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|---------------|---------------------|----|
| Field Name | Provider_Code | Field Number | 14 |
| Start Position | 116 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination Provider_Code and Provider_ETQE_Id must be valid. The combination of Provider_Code and Provider_ETQE_Id must exist on 100 - Provider The combination Provider_Code and Provider_ETQE_Id may not exist in 100 - Provider as Parent_Provider_Code and Parent_Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------------|---------------------|----|
| Field Name | Provider_ETQE_Id | Field Number | 15 |
| Start Position | 136 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Provider_ETQE_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler02 | Field Number | 16 |
| Start Position | 146 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|--------------|---------------------|----|
| Field Name | Subject_Code | Field Number | 17 |
| Start Position | 156 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination of Subject_Code, Provider_Code and Provider_ETQE_Id must exist in parent file 303 - Subject | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|----------------|---------------------|----|
| Field Name | Programme_Code | Field Number | 18 |
| Start Position | 176 | Field Length | 20 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:_- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> The combination of Programme_Code, Provider_Code and Provider_ETQE_Id must exist in parent file 301 - Programme Field may not have a value if Part_Of_Id <> 2 The combination Programme_Code and Subject_Code must be valid. If a value is provided for Programme_Code and Subject_Code then a record for this combination of values must exist in File 307 - Programme Subjects | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------------|---------------------|----|
| Field Name | Enrolment_Status_Reason_Id | Field Number | 19 |
| Start Position | 196 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Enrolment_Status_Reason_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------------------------|---------------------|----|
| Field Name | Most_Recent_Registration_Date | Field Number | 20 |
| Start Position | 206 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Most_Recent_Registration_Date may not be greater than Enrolment_Status_Date Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

| | | | |
|---|----------|---------------------|----|
| Field Name | Filler03 | Field Number | 21 |
| Start Position | 214 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> This is a filler field and must be left blank | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|-------------------|----------------------|---------------------|----|
| Field Name | Entrance_Category_Id | Field Number | 22 |
|-------------------|----------------------|---------------------|----|

| | | | |
|---|----------------------|---------------------|----|
| Field Name | Entrance_Category_Id | Field Number | 22 |
| Start Position | 224 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Entrance_Category_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------|---------------------|----|
| Field Name | Previous_Activity_Id | Field Number | 23 |
| Start Position | 234 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Previous_Activity_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------------|---------------------|----|
| Field Name | Economic_Status_Id | Field Number | 24 |
| Start Position | 244 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain whole numbers | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Economic_Status_Id | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|----------------------------|---------------------|----|
| Field Name | Medium_Of_Instruction_Code | Field Number | 25 |
| Start Position | 254 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters ABCDEFGHIJKLMNOPQRSTUVWXYZ1234567890@#&+() \/:;_`'- | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field must contain a valid Medium_Of_Instruction_Code | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|--|-------------------|---------------------|----|
| Field Name | Placement_Task_YN | Field Number | 26 |
| Start Position | 264 | Field Length | 1 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank | | | |

| | | | |
|--|-------------------|---------------------|----|
| Field Name | Placement_Task_YN | Field Number | 26 |
| <ul style="list-style-type: none"> Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Value in field may only contain characters YN | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|--------------|---------------------|----|
| Field Name | Fee_Standard | Field Number | 27 |
| Start Position | 265 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890. | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|-------------|---------------------|----|
| Field Name | Fee_Charged | Field Number | 28 |
| Start Position | 275 | Field Length | 10 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Uppercase value in field may only contain characters 1234567890. | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> Not applicable | | | |

| | | | |
|---|------------|---------------------|----|
| Field Name | Date_Stamp | Field Number | 29 |
| Start Position | 285 | Field Length | 8 |
| Content Rules | | | |
| <ul style="list-style-type: none"> This field may not be left blank Field may not start with a space. If the value provided contains leading spaces then all leading spaces will be trimmed from the value during further validation of the data value provided Field may only contain a valid date in the format YYYYMMDD | | | |
| Business Rules (compliance required) | | | |
| <ul style="list-style-type: none"> Field may not have a value greater than today's date Year component of field value may not be less than 1900 | | | |
| Business Rules (informational) | | | |
| <ul style="list-style-type: none"> The system will display the maximum number of records with the same value for this field | | | |

6 Lookup codes

Please refer to the link “CETMIS file specification lookup values” at:

<https://webapps.dhet.gov.za/COMMUNIS.aspx>

7 Revision History

Document currently in draft.